

**City of Merrill, Iowa Regular City Council Meeting**  
**Monday, January 15, 2024, 6:00 p.m.**  
**608 Main St, Merrill, Iowa**

- 1. CALL TO ORDER:** Mayor Norgaard called the meeting to order at 6:03 pm, followed by the pledge of allegiance as directed by Mayor Norgaard. Council members present: Conely, Held, Hemmelman, Hoyt. Rieken present after agenda item #4.
- 2. APPROVE AGENDA:** Motion by Conley, seconded by Hoyt, all aye, motion carried.
- 3. APPROVE CONSENT AGENDA:** Motion by Conley, seconded by Hoyt, all aye, motion carried.
  - a) Minutes from 12/18/2023
- 4. APPROVE TREASURER'S REPORTS:** Motion by Conley, seconded by Held, roll call vote, ayes: Conely, Held, Hemmelman, Hoyt. Rieken absent. Motion carried.
- 5. APPROVE PAYMENT OF BILLS:** Motion by Conley, seconded by Held. Roll call vote, ayes: Conely, Held, Hemmelman, Hoyt, Rieken. Motion carried.
- 6. PUBLIC FORUM:** No comments.
- 7. DEPARTMENT REPORTS:** Fire/EMS: reported 7 calls with 1 missed call for EMS. Applied for grant for three new gear racks. MCBC reported no meeting in January, will start planning Merrill days for 2024. PD reported issues with radar coming detached from window, looking into fix, possibly having electronic engineering fix it when she takes car in to get printer rewired, also noted due to extreme weather conditions, she will not be out in the weather unless an emergency.
- 8. UNFINISHED BUSINESS:** Discussion and possible motion regarding SBA Contract: Conley reached out to SBA to inform them the city would like to renegotiate current rates; have not heard back.
- 9. NEW BUSINESS:**
  - a) Dakin Schultz-Request Council Support for Iowa DOT application for a Railroad Crossing Elimination Program Grant: Motion by Held to support program grant if the city of Merrill is involved, seconded Conley, roll call vote, ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried
  - b) Consider and Approve **RESOLUTION NO. 2024-1** Mayoral Appointments 2024: Motion by Conley to table until next meeting, seconded by Held, all aye motion carried.
  - c) Consider and Approve **RESOLUTION NO. 2024-2** City Clerk Appointment & Oath of Office 2024: Motion by Hemmelman, seconded by Held, roll call vote, ayes: Conley, Held, Hemmelman, Hoyt, Rieken. Motion carried.
  - d) Consider and Approve **RESOLUTION NO. 2024-3** Fire Protection Service Fees 2024: Motion by Held, seconded by Hoyt, roll call vote, ayes: Conely, Held, Hemmelman, Hoyt, Rieken. Motion carried.
  - e) **Discussion and possible motion regarding 321 4<sup>th</sup> Street (Old Civic Center):** Motion by Conley to start formal nuisance property process with letter from city attorney for excess vegetation, means of egress (Broken windows), delinquent, (not maintained) vandalism and grounds for criminal activity, seconded by Hemmelman, all aye motion carried.
- 10. OTHER BUSINESS.** a) Consider and Approve Building Permits: No building permits. b) Budget Workshop: FY25 budget discussion work session.
- 11. ADJOURN:** Motion by Conley, seconded by Held. Meeting adjourned at 9:46pm.

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Angela Gray, City Clerk-Treasurer

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Bruce E. Norgaard, Mayor

CITY OF MERRILL - 608 MAIN ST, MERRILL, IA  
 DECEMBER 2023 RECEIPTS AND DISBURSEMENTS

DISBURSEMENTS

ACCESS PAYMENT PROCESSING	MONTHLY CC SERVICE FEE	\$10.00
ACS	LAB TESTING FEES	\$74.25
AMERICAN LEGION POST 125	DONATION PREMIER FOR FUNDRAISER	\$2,500.00
AUNIKA SCHRAW	GYM DEPOSIT REFUND	\$50.00
BOLAND RECREATION	PLAYGROUND EQUIPMENT	\$8,487.00
BOMGAARS	#5339384 MISC SHOP SUPPLIES	\$255.75
B. NORGAARD	MILEAGE REIMBURSEMENT 11/30/23	\$71.39
CAG	CLAIMS PROCESSING	\$104.95
CARIE FISCHER	GYM DEPOSIT REFUND	\$100.00
CASEY'S BUSINESS CARD	FUEL-PD/AMB/FD	\$362.73
CHASE CARD SERVICES	MISC CREDIT CARD PURCHASES	\$1,287.84
CHEM-SULT, INC.	WATER CHEMICALS	\$1,087.43
DEMCO	LIB-CAT CARDS	\$129.19
EAKES OFFICE SOLUTIONS	KISS-JANITORIAL SUPPLIES	\$213.78
EMERGENCY MEDICAL	INFANT NASAL CANNULA	\$18.95
FLOYD VALLEY HEALTHCARE	PHARMACY SALES	\$144.16
GET BRANDED 360	PARKS DEPARTMENT	\$86.95
HEATHER ANDERSON	SHELTER HOUSE DEPOSIT REFUND	\$50.00
HOLTON CLINIC OF CHIRO	J.CHRISTENSEN PRE-EMP PHYSICAL	\$30.00
IOWA DEPT OF REVENUE	SALES AND USE TAX 2023	\$916.38
IOWA INFORMATION	PULBICATION	\$29.38
IOWA ONE CALL	UNDERGROUND LOCATER FEES	\$25.90
IOWA STATE BANK	FIRE TRUCK LOAN PMT	\$2,709.81
IOWA WORKFORCE	QTR 4 2023 UNEMPLOYMENT	\$13.39
KELLEN EXCAVATING	CONCRETE 1 1/2 MINUS (1)"	\$201.40
LANGELS	KISSINGER CENTER WORK	\$329.50
LETHEN RICHARDS	GYM DEPOSIT REFUND	\$50.00
LINCOLN WINWATER	METER FLANGE KIT	\$171.51
MACQUEEN EQUIPMENT	FD-SCBA EQUIPMENT	\$44,065.59
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	\$3,872.78
MURPHY COLLINS MCGILL PLC	LEGAL FEES	\$242.50
OC SANITATION	OC SANITATION NOV 2023	\$3,823.72
P. GRAY	BUILDING PERMIT COMP 2023 (17)	\$340.00
PEOPLES BANK	POLICE CHARGER LOAN PRINCIPAL	\$1,116.06
PLYMOUTH CO SOLID WASTE	LANDFILL FEES NOV 2023	\$2,903.39
PREMIER COMMUNICATIONS	PHONE/INTERNET	\$411.66
REDS PRINTING CO	CAMPGROUND NOTICE DECALS	\$163.23
SIOUX SALES COMPANY	PD-J.CHRISTENSEN APPEARAL	\$612.15
SOOLAND BOBCAT	SEAL/GREASE	\$89.83
SRF	SRF LOAN PMT	\$11,520.00
USA BLUE BOOK	WELL SUPPLIES	\$393.46
VERIZON	WIRELESS COMMUNICATIONS	\$132.85
WAGNER AUTO SUPPLY	MISC SUPPLIES	\$270.56

LIABILITIES TOTALS \$16,451.11

TOTAL PAYROLL CHECKS \$18,276.86

**CLAIMS TOTAL \$124,197.39**

GENERAL FUND \$93,435.15

ROAD USE TAX FUND \$4,902.03

DEBT SERVICE FUND \$3,825.87

WATER FUND \$5,782.18

SEWER FUND \$4,171.21

SEWER SINKING FUND \$11,520.00

RECEIPTS

GENERAL FUND	\$192,228.16
AMERICAN RESCUE	\$0.00
ROAD USE	\$9,209.91
EMPL BENEFIT	\$403.96
LOST FUND	\$9,932.15
DEBT SERVICE	\$0.00
WATER FUND	\$17,883.26
WATER DEPOSITS	\$381.02
SEWER FUND	\$25,002.73
<b>TOTAL:</b>	<b>\$255,041.19</b>

**CITY OF MERRILL EMPLOYEE WAGES 2023**

JESSE CHRISTENSEN	\$2,349.90
JACOB CONLEY	\$995.00
JOEL CONLEY	\$170.00
TYLER DEJAGER	\$360.00
TROY DICE	\$275.00
ALEC DIMIG	\$425.00
DALE ELGERT	\$170.00
DYLAN ELLIS	\$450.00
MARK GANT	\$5,047.50
GINA GEARKE	\$100.00
DEBRA GILLASPIE	\$140.00
ANGELA GRAY	\$46,113.34
PATRICK GRAY	\$70,938.93
SYDNEY HARKNESS	\$9,083.52
BRADY HAVENER	\$615.00
STEPHANIE HAVENER	\$110.00
HANNAH HELD	\$70.00
LOGAN HELD	\$1,285.00
STEVEN HEMMELMAN	\$17,006.24
ALAN HOLTON	\$4,336.00
RANDALL HOYT	\$300.00
MARCELLA LINDSEY	\$4,632.81
BRYTON MARTIN	\$170.00
KARSON MOREHEAD	\$450.00
KANNESHA NEPT	\$58,898.96
BRUCE NORGAARD	\$1,800.00
DANIEL PIERSON	\$325.00
JULIA SCHULTZ	\$286.00
TOTAL EMPLOYEE WAGES	\$226,903.20