

City of Merrill Regular Council Meeting
Monday, April 15, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

1. **CALL TO ORDER:** Mayor Norgaard called the meeting to order at 7:00 pm. followed by the pledge of allegiance. Council members present, Held, Hemmelman, Hoyt, Conley. Rieken was absent.
2. **APPROVE AGENDA:** Motion by Conely to approve amending the agenda to add Ambulance CD to New Business, seconded by Hoyt, roll call vote, all aye, motion carried.
3. **APPROVE CONSENT AGENDA:** motion by Held, seconded by Hemmelman, roll call vote, all aye, motion carried.
 - a) Liquor License – Slumbum’s Break Room b) Liquor License – Cuginis Italian Restaurant c) Minutes from Special Meeting 3/25/2024, d) Minutes from Tax Levy Hearing 3/25/2024.
4. **APPROVE TREASURERS REPORTS:** Motion by Conley, seconded by Held, roll call vote, all aye motion carried.
5. **APPROVE PAYMENT OF BILLS:** Motion by Held, seconded by Hemmelman, roll call vote, all aye motion carried.
6. **PUBLIC FORUM:** S. Wagner with MidAmerican presented \$1000 check to the city for the “Trees Please” Grant Program. M. Herbst and L. Conley presented with concerns regarding leash laws and enforcement.
7. **DEPARTMENT REPORTS:** a) Clerk: nothing to report. b) Fire/Ems: Looking into alternate EMT hybrid programs. c) Library: 156 In house circulation with 161 online and 187 visitors. Last early out coming up in May. d) MCB Committee: Merrill daze events to include a Local BBQ contest with prizes. No flea market due to conflicts, adding bingo event, and dunk tank, and is focusing on Kiddie parade only. The food truck lineup is going well with only a few slots available and working on community grant. e) Maintenance/Public works: 2023 Water quality report (CCR) will be available on our website www.merrilliowa.org/c/-/?p=merrillwaterqualityreport.html and will be posted at the Library, City Hall, and Post office, also trying to get a plan together for street repairs. f) Police: Nothing to report.
8. **UNFINISHED BUSINESS:**
 - a) Discussion and possible motion regarding SBA Contract: Waiting on final draft before we can approve.
 - b) Discussion and possible motion regarding 321 4th Street: Owner unreachable.
 - c) Discussion and possible motion regarding Maintenance Building: Motion by Held to commission Bacon Creek Design as the Engineer for the project up to \$10K dollars, seconded by Hoyt, roll call vote, all aye motion carried.
9. **NEW BUSINESS**
 - a) Open Public Hearing for FY2025 Budget Adoption: Mayor Norgaard declared the public hearing open. No oral or written objections.
 - b) Motion to Close Public Hearing: Motion by Conley, seconded by Held, all aye, motion carried.
 - c) Consider and Approve **RESOLUTION 2024-7** Approving FY2024-25 Tax Certification and Budget Adoption. Motion by Conley, seconded by Hemmelman, roll call vote, all aye, motion carried.
 - d) Consider and Approve **RESOLUTION 2024-8** Approving the Plat of Haubrich Addition: Motion by Conley, seconded by Hoyt, roll call vote, all aye motion carried.
 - e) Consider and Approve Seasonal Worker position for ballfield maintenance: Motion by Held to approve B. McInnis as a seasonal worker to include base pay of \$12 per hour, seconded Hemmelman, all aye motion carried.
 - f) Consider and Approve Facility Rental Lease Agreement for the American Legion: Motion by Conely, seconded by Held, roll call vote, all aye motion carried.
 - g) Consider and Approve **RESOLUTION NWIRHA** Appointment Representative: No motion.
 - h) Motion to set Public Hearing for FY24 Budget Amendment for May 20th, 2024, 7pm: Motion by Held, seconded by Conley, roll call vote all aye motion carried.
 - i) Ambulance CD: Discussion to increase current CD to 100K or roll it into another 13-month term. No motion to increase CD. CD to remain intact for another 13-month term.
10. **OTHER BUSINESS**
 - a) Consider and Approve Building Permits and any Possible Variance: Motion by Hemmelman to approve 415 Calhoun St (Porch Addition), 335 2nd St (Pergola), seconded by Conley roll call vote, all aye motion carried
11. **ADJOURN:** Motion by Hemmelman seconded by Conely. Meeting adjourned at 8:28 pm.

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor

CITY OF MERRILL - 608 MAIN ST, MERRILL, IA
MARCH 2024 RECEIPTS AND DISBURSEMENTS

DISBURSEMENTS

ACCESS PAYMENT PROCESSING	MONTHLY CC SERVICE FEE	\$10.00
ACS	LAB TESTING FEES	\$49.50
AGRIVISON EQUIPMENT GROUP	GATOR ACTUATOR	\$1,111.40
AUDITR OF STATE	2024 PERIODIC EXAM FEE	\$1,500.00
BAKER & TAYLOR	LIBRARY BOOKS	\$386.42
BOMGAARS	MISC SUPPLIES	\$500.57
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$647.96
CASEY'S BUSINESS CARD	AMB FUEL	\$271.35
CENTRAL INSURE	CITY INS RENEWAL 2024-25	\$52,328.96
CENTRAL STATES FUNDS	GROUP INSURANCE MARCH KN	\$3,341.60
CHASE CARD SERVICES	MISC CREDIT CARD PURCHASES	\$1,411.98
CLIA LABORATORY PROGRAM	CLIA WAIVER 07/28/24-07/27/26	\$248.00
EAKES OFFICE SOLUTIONS	LIB-OFFICE SUPPLIES	\$89.18
EFTPS	FED/FICA TAXES	\$5,839.96
FLOYD VALLEY HEALTHCARE	PHARMACY SALES	\$200.17
GREG GENGLER	AMBULANCE PAY REPLACED LOST CH	\$10.00
HM CRAGG	GENERATOR REPAIR	\$4,153.49
IA DEPT OF PUBLIC SAFETY	QTR JAN-MAR 2024 IOWA SYSTEMS	\$300.00
IA DEPT OF REVENUE - SWH	STATE TAXES	\$2,582.11
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$507.99
IOWA DHS	COLLECTION SERVICES	\$1,655.52
IOWA INFORMATION	PUBLICATION 02-05-24	\$35.03
IOWA STATE BANK	FIRE TRUCK PMT	\$2,709.81
IPERS	IPERS	\$3,233.80
IPRINT TECHNOLOGIES	OFFICE TONER SET	\$848.00
JUSTICE FIRE & SAFETY	FIRE EXTG INPSECTION/HOOD SVS	\$2,404.75
LIGHTNING MANUFACTURING	FD-EQUIPMENT RACKS W/WHEELS	\$4,500.00
MIDAMERICAN ENERGY	UTILITY-ELECTRIC/GAS	\$3,769.17
OC SANITATION	GARBAGE SERVICE FEB	\$2,932.07
OLD REPUBLIC	SURETY BOND-GRAY/NORGAARD	\$383.00
ON THE CLOCK, LLC	TIMECLOCK SOFTWARE FEB	\$19.60
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PLYMOUTH CO SOLID WASTE	LANDFILL FEES	\$2,788.51
PREMIER COMMUNICATIONS	PHONE/INTERNET	\$410.68
SOOLAND BOBCAT	BOBCAT SUPPLIES	\$1,629.99
TEAMSTERS LOCAL 554	UNION DUES MARCH	\$121.00
VERIZON	VERIZON WIRELESS	\$133.37
WAGNER AUTO SUPPLY	MISC SUPPLIES FOR EQIPM MAINT	\$577.41
WITCC	LOGAN HELD	\$150.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$12,290.55
	CLAIMS TOTAL	\$117,198.96
	GENERAL FUND	\$89,901.93
	ROAD USE TAX FUND	\$8,484.78
	DEBT SERVICE FUND	\$3,825.87
	WATER FUND	\$5,628.53
	SEWER FUND	\$9,357.85

RECEIPTS

GENERAL FUND	\$35,913.89
AMERICAN RESCUE	\$0.00
ROAD USE	\$6,443.19
EMPL BENEFIT	\$440.09
LOST FUND	\$7,676.60
DEBT SERVICE	\$0.00
WATER FUND	\$15,101.26
WATER DEPOSITS	\$255.80
SEWER FUND	\$26,415.52
TOTAL:	\$92,246.35