

JUNE 19, 2023, CITY OF MERRILL, IOWA COUNCIL MEETING MINUTES.

Mayor Norgaard called the meeting to order at 7:00 pm. The pledge of allegiance was led by Mayor Norgaard. Council members present: Conley, Hoyt, Pierson, Dice, and Held. Also, present Attorney P. Murphy.

b. AGENDA APPROVAL: Motion by Conley to approve agenda, seconded by Dice, all aye, motion carried.

3. APPROVE CONSENT OF AGENDA: a. Minutes from 5/15/2023 b. Midwest Vape Cigarette/tobacco permit 23-24. Motion by Conley to approve consent of agenda, seconded by Pierson, all aye, motions carried.

4. APPROVE FINANCIAL REPORTS: a. Treasures Report. b. May Claims. c. June Bills. Motion by Pierson to approve the City financial reports, seconded by Hoyt, all aye, motions carried.

5. PUBLIC FORUM: B. Merchant unable to hear tornado sirens on the north end of town. C. Rieken concerned about nuisance property at 607 Williams St.

6. DEPARTMENT REPORTS: a. Clerk: FrontDesk payment portal off to a good start. Bill Pay is available at www.merrillowa.org for those who wish to utilize it. b. Fire & EMS: Seven (7) Calls. \$1300 in donations from the fundraiser. Ambulance out of services. Working on repairs. c. Library: 120 books in circulation with 143 visitors. The summer reading program was a big hit with 41 children and parents in attendance. Looking for volunteers. The program runs June 16th-July 14th from 10am-11am. Summer reading finale will be Wednesday, July 19th at 6:30 pm. Working on updating magazine subscriptions. d. MCB Committee: Merrill Daze went well. Going to recap at the meeting and discuss future Merrill daze events. Flowers are up and looking great! Food Truck Wednesday is doing well. e. Maintenance: The Water Dept will be flushing reservoir lines this week. f. Police Dept: 44 Citations and 19 Calls. Still waiting on radio to come in for the Charger. **7. UNFINISHED BUSINESS:** None

8. NEW BUSINESS: a. Resolution 2023-18 827 Street Fence Variance: motion by Held to approve variance for a six (6) foot fence, seconded by Hoyt. Roll call vote: Conley-Aye, Hoyt-Aye, Dice-Aye, Pierson-Aye, Held-Aye. Nays: none, motion carried. b. Chad Peters/Facility lease. No action at this time. c. FY2022-23 Budget hearing: Motion by Pierson to open the hearing, seconded by Conley, all aye, motion carried. There were no oral or written objections. Motion by Conley to approve resolution 2023-14 FY2022-23 budget amendments as published, seconded by Held, roll call vote: Conley-Aye, Held-Aye, Dice-Aye, Pierson-Aye, Hoyt-Aye, Nays: none, motion carried. Motion by Conley to close the hearing, seconded by Pierson, roll call vote: Held-Aye, Pierson-Aye, Dice-Aye, Hoyt-Aye, Conley-Aye. Nays: none, motion carried. d. Playground equipment funds: Council recommended looking for playground equipment between \$12,000 up to \$15,000 to be considered for equipment purchase from the parks department along with grant money. No other decisions were made at this time. e. City employee compensation FY2023-24, resolution 2023-13: Motion by Held to approve resolution 2023-13 employee compensation FY2023-24, with modifications to city clerk hours to be changed from 70 hours bi-weekly to 80 hours bi-weekly paid at an hourly rate with a 3% increase and any overtime hours to be preapproved by Mayor, seconded by Conley, roll call vote: Held-Aye, Pierson-Aye, Dice-Aye, Hoyt-Aye, Conley-Aye. Nays: none, motion -carried. **9. OTHER BUSINESS** a. Building Permits: Motion by Conley to approve building permits for: 915 Northside Ct (Shed), 307 Lincoln St (Fence/Pool), 435 Webster St (Pergola Gazebo) 801 4th St (Garage) seconded by Hoyt, roll call vote: Conley-Aye, Hoyt-Aye, Dice-Aye, Pierson-Aye, Held- Nay, motion carried.

Motion by Conley to Adjourn seconded by Hoyt, all aye.

Meeting adjourned at 9:00 PM.

Angela Gray, City Clerk/Treasurer

Bruce Norgaard, Mayor

MERRILL, IOWA

MAY 2023 RECEIPTS/DISBURSEMENTS

<u>DISBURSEMENTS</u>			<u>RECEIPTS</u>	
ACCESS PAYMENT PROCESSING	MONTHLY SERVICE FEE	\$10.00	GENERAL	\$ 14,778.00
BLUE VALLEY PUBLIC SAFETY	TORNADO SIREN ANTENNA	\$558.26	LIBRARY	\$ -
BRADY HAVENER	QTR 2 WATER METER READS	\$250.00	AMBULANCE	\$ 304.76
CANDACE FOLEY	GYM RENTAL DEPOSIT REFUND	\$100.00	POLICE	\$ 658.75
CASEY'S BUSINESS CARD	FUEL PD	\$286.64	FIRE DEPT	\$ 12,000.00
CASEY'S BUSINESS CARD	FUEL FD	\$72.44	PARKS	\$ 5,060.00
CENTRAL STATES FUNDS	MAY GROUP INSURANCE	\$3,152.80	EDC	\$ 905.00
CERTIFIED AMBULANCE GROUP	CLAIMS PROCESSING	\$7.65	ROAD USE	\$ 44,049.54
EAKES OFFICE SOLUTIONS	PRINTER TONER -BLACK/YELLOW-	\$425.00	EMPL BEN	\$ 250.37
ELECTRIC PUMP	LIFT STATION REPAIRS	\$1,056.50	LOST	\$ 10,135.77
ELECTRONIC ENGINEERING	MIC CLIP/MAGNET & LABOR	\$98.40	WATER	\$ 7,000.16
GWORKS	FD ONBOARDING 1X FEE	\$6,900.00	WATER DEP	\$ 500.00
IA DEPT OF PUBLIC SAFETY	TERMINAL BILLING JAN23-MAR23	\$300.00	SEWER	\$ 11,779.37
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$212.98	TOTAL:	\$ 107,421.72
IOWA DEPT OF TRANSPORTATION	PD PAPER THERMAL BROTHER PCK	\$154.80		
IOWA INFORMATION MEDIA GROUP	LEGAL NOTICE	\$543.00		
IOWA LAW ENFORCEMENT ACADEMY	PD CERTIFICATION EXAM FEE	\$1,575.00		
IOWA STATE BANK	FIRE TRUCK PMT	\$2,709.81		
JENSEN MOTORS	2017 FORD EXP SMOKE/METER TEST	\$359.95		
KAYLA JURGENSEN	GYM RENTAL REFUND 05/13/23	\$230.00		
KELLEN EXCAVATING	PEA GRAVEL - PARKS UNDER SWING	\$193.72		
KRISTINA COOPER	GYM SECURITY DEPOSIT REFUND	\$100.00		
LAMPERT LUMBER	INV 1728577 MARKING FLAGS	\$129.72		
LAMPERT LUMBER	BASEBALL DUGOUT REPAIRS	\$391.94		
MIDAMERICAN ENERGY COMPANY	UTILITY-GAS/ELECTRIC	\$3,749.78		
MURPHY COLLINS MCGILL PLC	04/17/2023 REG MEETING	\$300.00		
NICK HARTMAN	GYM RENTAL DEPOSIT REFUND	\$100.00		
OC SANITATION	APRIL GARBAGE SERVICE	\$3,528.60		
PEOPLES BANK	POLICE CHARGER LOAN PMT	\$1,116.06		
PLYMOUTH CO SOLID WASTE	LANDFILL FEES APRIL 2023	\$2,608.36		
PREMIER COMMUNICATIONS	PHONE/INTERNET	\$410.53		
R-COUNTRY COMPUTERS	IN-HOME SERVICE-PD DEPT	\$70.00		
SANDRY FIRE SUPPLY	FD SUPPLIES	\$1,332.50		
SAPP BROTHERS SIOUX CITY	BULK FUEL	\$1,618.80		
SHALLYNN LANE	GYM RENTAL DEPOSIT REFUND	\$100.00		
SIOUX SALES COMPANY	BULLETPROOF VEST	\$1,890.60		
VERIZON	WIRELESS COMMUNICATION	\$199.97		
	ACCOUNTS PAYABLE	\$36,843.81		
	UTILITY REFUND CHECKS	\$214.56		
	PAYROLL: WAGES, FICA, IPERS, UNION	\$16,181.27		
	TOTAL	\$53,239.64		