

JULY 17, 2023, CITY OF MERRILL, IOWA COUNCIL MEETING MINUTES.

1. CALL TO ORDER: Mayor Norgaard called the meeting to order at 7:00 pm. The pledge of allegiance was led by Mayor Norgaard. Council members present: Conley, Hoyt, and Held. Pierson and Dice were absent. Also, present Attorney P. Murphy.
2. APPROVE AGENDA: Motion by Conley to approve agenda, seconded by Held, all aye, motion carried
3. APPROVE CONSENT AGENDA: a. Minutes from 06-19-2023. b. Perera's Lounge Alcohol License Renewal 2023-24. Motion by Conley to approve consent of agenda, seconded by Hoyt, all aye, motions carried.
4. APPROVE FINANCIAL REPORTS: a. Treasures Report b. June Claims c. July Bills. Motion by Hoyt to approve the City financial reports, seconded by Conley, all aye, motions carried.
5. PUBLIC FORUM (15-Minute Module as directed by the mayor) a. J. Tschampel discussion regarding shooting range and property. b. J. Christensen concerned about nuisance property.
6. DEPARTMENT REPORTS AND STAFF REPORTS: a. City Clerk: Notice of elections for Nov 2023, Mayor and 3 council seats on the ballot. In the works: record retention and purging old documents and implementing a new process for record retention, Annual Street Finance report, and Annual Financial report for 2022-23. b. Fire/EMS: 5 calls. Welcoming one new Junior in training c. Library: June book circulation included 238 in-house and 165 online, with 259 visitors. Story Time wrapped up on Friday, July 14th. Overall, a big success! The grand finale will be held Wednesday, July 12th at 6:30pm. Discussion in the works for early out activities during the school year. Looking for volunteers. Having a Meet & Greet open house August 16th from 5p-7p. d. MCB Committee: Nothing to Report. e. Maintenance: Tree trimming done around town. Completed flushing the north and south reservoirs at the well. Will be doing maintenance on the Shooting Range to build up the berm. f. Police: 32 Citations and 5 Calls. Still waiting on radio to come in for the Charger. Officially Certified!
7. UNFINISHED BUSINESS: a. Consider/Approve Ordinance 2023-2 CH 155 (Fences) Revision: Motion by Conley to approve and adopt Ordinance NO. 2023-2, Chapter 155-155.25 amendments, seconded by Held, roll call, ayes: Conley, Held, Hoyt. Nays: None. Absent: Pierson and Dice. Motion carried. Motion by Held to waive the second and third readings for Ordinance NO. 2023-2 and fully adopt, seconded by Hoyt, roll call vote, ayes: Conley, Held, Hoyt. Nays: None. Absent: Pierson and Dice. Motion carried. b. Consider/Approve Resolution 2023-12 Request for Playground equipment.: Conley to approve Resolution 2023-12 and accept bid from Boland Recreation for a 27' Glide Along for \$13,487 and use Grant money and funds from the parks department, seconded by Hoyt, roll call vote, ayes: Conley, Hoyt, Held. Nays: None. Absent: Dice and Pierson. 8. NEW BUSINESS: a. 200 4th St - Kramer Propose sidewalk removal on North Side of garage. Motion by Held to approve the removal of the sidewalk at 200 4th Street, located on the north side of the garage, seconded by Hoyt, all ayes, motion carried. b. DNR Tree Grant: Motion by Held to use \$2500 from the parks department to be used in conjunction with the proposed grant, seconded by Conley, all ayes, motion carried. c. Ordinance CH 41 (Public Health & Safety) Revision 41.13 Fireworks: Discussion regarding changes to the ordinance to specify dates, times, and locations for discharging fireworks. d. Fire Dept.- Request approval to exceed budget for the purchase of new SCBA equipment. Held to approve the Fire Department request to exceed their budget to purchase new SCBA equipment, seconded by Hoyt, roll call vote, ayes: Conley, Hoyt, Held. Nays: None. Absent: Pierson, Dice. Motion carried. e. Surplus Land Discussion: Motion by Conley to proceed with surveying surplus land, seconded by Held, all ayes, motion carried. 9. OTHER BUSINESS: a. Consider/Approve Building Permits: Motion by Conley to approve building permits for 935 Northside Ct (Fence), seconded by Hoyt, all ayes, motion carried.

Motion by Hoyt to adjourn, seconded by Conley, all ayes. Motion carried.
Meeting Adjourned at 8:40 p.m.

Angela Gray, City Clerk/Treasurer

Bruce Norgaard, Mayor

MERRILL, IOWA
 JUNE 2023 RECEIPTS/DISBURSEMENTS

DISBURSEMENTS

ACCESS PAYMENT PROCESSING
 BACKLIGHT PRODUCTIONS SVS
 BAJA SIGNS
 BARKLEY ASPHALT INC
 BLUE VALLEY PUBLIC SAFETY
 BOMGAARS
 BRADY HAVENER
 CASEY'S BUSINESS CARD
 CASEY'S BUSINESS CARD
 CENTRAL STATES FUNDS
 CERTIFIED AMBULANCE GROUP
 CHASE CARD SERVICES
 CHEM-SULT, INC.
 EAKES OFFICE SOLUTIONS
 EAKES OFFICE SOLUTIONS
 ELECTRIC PUMP
 ELECTRONIC ENGINEERING
 ELECTRONIC ENGINEERING
 FLOYD VALLEY HEALTHCARE
 IA DEPT OF PUBLIC SAFETY
 IA DEPT OF REVENUE - SWH
 IA DHS
 INGRAM LIBRARY SERVICES
 IOWA DEPT OF REVENUE
 IOWA FINANCE AUTHORITY
 IOWA FINANCE AUTHORITY
 IOWA INFORMATION MEDIA GRP
 IOWA STATE BANK
 IOWA STATE BANK
 IOWA WORKFORCE DEVELOPMENT
 KELLEN EXCAVATING
 LAMPERT LUMBER
 LE MARS HARDWARE HANK
 LINDBLOM SERVICES INC
 MENARDS
 MIDAMERICAN ENERGY CO
 MIKE HERONIMUS
 MURPHY COLLINS MCGILL PLC
 OC SANITATION
 PEOPLES BANK
 PLYMOUTH CO SOLID WASTE
 PREMIER COMMUNICATIONS
 RADIATOR WORKS
 RANDY HOYT
 THE SHERWIN WILLIAMS CO
 THOMPSON SOLUTIONS GROUP
 THOMPSON SOLUTIONS GROUP
 TOTAL MOTORS
 VERIZON
 WAGNER AUTO SUPPLY
 WICKED GRAPHIX LLC

MONTHLY SERVICE FEE \$ 10.00
 BEN GRILLITT M/D BAND PMT 2-2 \$ 1,350.00
 FD OUTDOOR BANNER \$ 160.00
 STREET REPAIR \$ 32,129.00
 TORNADO SIREN YEARLY TESTING \$ 1,365.00
 MISC SUPPLIES PARKS/WATER DEPT \$ 1,327.93
 QTR 2 WATER METER READS \$ 250.00
 PD FUEL \$ 315.39
 FD FUEL \$ 116.87
 JUNE 2023 GROUP INSURANCE \$ 3,152.80
 CLAIMS PROCESSING \$ 97.87
 MISC CC PURCHASES \$ 2,437.74
 220 GAL SODIUM HYPOCHLORITE \$ 1,530.80
 LIBRARY SUPPLIES \$ 1,077.58
 (2) HON OFFICE CHAIRS -LIBRARY \$ 644.38
 LIFT STATION PARTS FOR REPAIR \$ 2,864.89
 PD CHARGER-EQUIPMENT \$ 9,975.35
 FD BRUSH TRUCK TWO-WAY RADIO \$ 1,857.12
 PHARMACY SALES \$ 40.95
 TERMINAL BILLING APRIL-JUNE 23 \$ 300.00
 STATE TAX \$ 2,219.05
 COLLECTION SERVICES \$ 1,088.30
 LIBRARY MATERIALS \$ 127.04
 MAY 2023 WATER EXCISE TAX \$ 1,109.90
 SRF LOAN PAYMENT C1145R \$ 5,960.00
 SRF LOAN PAYMENT C0911R \$ 68,180.00
 PUBLISHING LEGALS FOR MAY \$ 119.88
 FIRE TRUCK PMT 1 \$ 1,346.35
 FIRE TRUCK PMT 1 \$ 1,363.46
 QTR 2 2023 UNEMPLOYMENT \$ 47.64
 PEA GRAVEL PLAYGROUND (12.31) \$ 326.22
 LUMBER/SCREWS \$ 58.87
 MISC SUPPLIES \$ 49.18
 MD PORTA POTTIES \$ 210.00
 MISC SUPPLIES PARKS \$ 136.26
 UTILITY-GAS/ELECTRIC \$ 3,826.17
 CAMPGROUND REFUND \$ 320.00
 05/15/2023 REG MEETING \$ 150.00
 GARBAGE SERVICE MAY 2023 \$ 3,512.47
 POLICE CHARGER LOAN \$ 1,116.06
 LANDFILL FEES MAY \$ 3,153.62
 PHONE/INTERNET \$ 409.94
 HANGER REPAIRS/ POWER CORD/ \$ 1,303.40
 REIMBURSE FOR HVAC FILTERS \$ 356.19
 PAINT/MISC SUPPLIES \$ 45.84
 CHEMICAL BUIDLING \$ 4,780.00
 CHLORINE ANALYZER FOR WELL \$ 4,710.00
 PD CHARGER OIL CHANGE \$ 64.03
 WIRELESS COMMUNICATION \$ 132.61
 MISC SUPPLIES \$ 270.62
 FOOD TRUCK SIGN \$ 125.75

ACCOUNTS PAYABLE \$ 167,622.52
 PAYROLL: WAGES, FICA, IPERS, UNION \$ 18,334.89
 TOTAL \$ 185,957.41

RECEIPTS

GENERAL \$ 17,594.66
 LIBRARY \$ 7.85
 AMBULANCE \$ 3,090.38
 POLICE \$ 2,185.08
 FIRE DEPT \$ 5,425.30
 PARKS \$ 5,045.00
 EDC \$ 420.00
 ROAD USE \$ 11,079.96
 EMPL BEN \$ 189.12
 LOST \$ 10,085.74
 WATER \$ 17,385.47
 WATER DEP \$ 131.05
 SEWER \$ 24,122.69
 TOTAL: \$ 96,762.30