

CITY OF MERRILL  
Council Meeting  
Monday, August 19, 2024, 7:00 p.m.  
608 Main St, Merrill, Iowa

1. **CALL TO ORDER:** Mayor Norgaard called the meeting to order on August 19, 2024, at 7:00 pm followed by the pledge of allegiance. Council members present: Hemmelman, Hoyt, Rieken. Held arrived at 7:10 pm, Conley arrived at 7:43 pm. Also, present, Ray Eickholt, Pat Gray, and Attorney Patrick Murphy.
2. **APPROVE AGENDA:** Motion by Hemmelman, seconded by Hoyt all aye, motion carried.
3. **APPROVE CONSENT AGENDA**
  - a. Minutes from 07/15/2024: Motion by Hemmelman to amend the date on the minutes to reflect 7/15/2024, seconded by Hoyt all aye motion carried.
  - b. Liquor License Perrera's Merrill Mexican: Motion by Hoyt, seconded by Rieken, roll call vote: Ayes: Hoyt, Hemmelman, Rieken. Nays. None. Absent: Held and Conley. Motion carried.
4. **APPROVE TREASURER'S REPORTS:** Motion by Hoyt, seconded by Hemmelman, roll call vote: Ayes: Hoyt, Hemmelman, Rieken. Nays. None. Absent: Held and Conley. Motion carried.
5. **APPROVE PAYMENT OF BILLS:** Motion by Hoyt, Seconded by Rieken, All Aye, motion carried.
6. **PUBLIC FORUM:** G. Barkley (215 Calhoun) comments regarding Merrill EMS and Police Department. D. Schneider (321 Williams) Questions regarding trees and the responsibility of the homeowner, and basement sewer drain issues. All comments considered. No further discussion required.
7. **DEPARTMENT REPORTS (a)** City Clerk reported a citizen complaint regarding dilapidated sidewalks downtown, as noted location for roll-off dumpster placement for 427 Main St. **(b)** Fire/EMS reported 25 calls. Purchased (8) Motorola monitor pagers, and new pump for tanker II. Fall picnic fundraiser 9/21/24 5pm-6:30pm. **(c)** Library reported 316 in-house circulation, 188 online and 270 visitors with \$284.20 in misc. revenues, still looking for new board member, J. Schultz recruited to an "on-call" status starting 8/26/2024. Early out starting 9/11/2024. **(d)** MCB reported fire hydrant project painting, switching out hanging planters to four Standalone planters in 2025, future Merrill Daze to forgo street dance and band. **(e)** Maintenance reported details of the damage from the storm to the well, lift station, chemical building and Merrill sign. **(f)** Police Dept reported 104 Citations, 16 warnings, and 5 arrests. Will continue to issue nuisance notices for yard waste and debris in the upcoming week.
8. **UNFINISHED BUSINESS**
  - a. Discussion and possible motion regarding SBA Contract: Contract revision delayed, hoping to obtain proposal this week.
  - b. Discussion and possible motion regarding 321 4<sup>th</sup> Street: Public Works Dept. to compile a list of nuisance issues and report findings to City Attorney.
  - c. Discussion and possible motion regarding Maintenance Building: Department to meet with Engineer and discuss the plan details.
  - d. Discussion and possible motion regarding Downtown Recycle Dumpsters: Table for next meeting.
  - e. Discussion and possible motion regarding **ORDINANCE CH 106.08** Collection Fees: Motion by Held seconded by Rieken to include landfill fees assessed to every residential street address, roll call vote, all aye, motion carried. Motion by Held seconded by Conley to update the allowable number of toters per address to include a max of two (2) toters, roll call vote, all aye, motion carried.
9. **NEW BUSINESS**
  - a. Consider and Approve **RESOLUTION 2024-20** Street Finance Report FY2023-24: Motion by Conley, seconded by Hemmelman, roll call vote, all aye, motion carried.
  - b. Review of FY2023-24 Annual Financial Report and motion to publish report: Motion by Conley, seconded by Hoyt, roll call vote, all aye, motion carried.
  - c. Consider and Approve 2025 AG Farm Lease Renewal Contract for Collin Hoops: Motion by Held, seconded by Hemmelman, roll call vote all aye, motion carried.
  - d. Discussion and possible motion regarding Lagoon Repairs: Department to procure additional quotes for repairs and present at the next meeting.
  - e. Discussion and possible motion regarding Street Repairs: Motion by Held, seconded by Conley to repair Third Street from Main to Fowler, roll call vote, all aye, motion carried.
10. **OTHER BUSINESS**
  - a. Consider and Approve Permit with possible Variance for 506 Webster Street (*Deck*): Motion by Conley seconded by Hemmelman to approve permit, no variance required, all aye, motion carried.
11. **ADJOURN:** Motion by Conley, seconded by Hoyt. Meeting adjourned at 9:00 pm

CITY OF MERRILL  
JULY 2024 CLAIMS AND RECEIPTS

**CLAIMS**

ACCESS PAYMENT	MONTHLY CC SERVICE FEE	\$ 10.00
AGRIVISON EQUIP GRP	TIRE REPLACEMENT	\$ 519.16
CASEY'S BUSINESS CARD	FUEL	\$ 497.86
EFTPS	FED/FICA TAXES	\$ 5,763.54
FIREFLY RESERVATION	RESERVATION FEES	\$ 101.50
FLOYD VALLEY HC	PHARMACEUTICALS	\$ 199.93
HILLSIDE CEMETERY	FY24-25 CONTRACT SERVICES	\$ 3,000.00
IOWA DHS	COLLECTION SERVICES	\$ 1,134.44
IOWA DNR	ANN WATER SUPPLY FEE FY25	\$ 78.67
IOWA INFORMATION	PUBLISHING	\$ 148.27
IOWA STATE BANK	FIRE TRUCK EXTRA PMT	\$ 2,709.81
IPERS	IPERS	\$ 3,036.86
JOCHUM AGRI-SVS	EMERGENCY FLOOD PUMPING	\$ 750.00
JUNIOR LIBRARY GUILD	MONTHLY BOOK CLUB	\$ 243.96
KELLEN EXCAVATING	FLOOD-CRUSHED ASPHALT (3)	\$ 727.54
LE MARS AMBULANCE	PAYMENT FOR SVS	\$ 125.00
MATHESON TRIGAS INC	OXYGEN TANKS	\$ 152.86
MIDAMERICAN ENERGY	UTILITY-ELECTRIC/GAS	\$ 3,704.34
OC SANITATION	GARBAGE SERVICE JUNE 2024	\$ 3,455.76
ON THE CLOCK, LLC	TIMECLOCK SUBSCRIPTION	\$ 22.05
OVERDRIVE INC	EBOOK SUBSCRIPT SOFTWARE	\$ 472.08
PEOPLES BANK	POLICE CHARGER LOAN	\$ 1,116.06
PLY CO COMM CTR	2024-25 ASSESSMENT PMT-1-2	\$ 3,226.50
PLY CO MUSEUM	PLY CO MUSEUM RENT FY2023-24	\$ 250.00
PLY CO SOLID WASTE	LANDFILL FEES JUNE 2024	\$ 2,812.65
PREMIER COMM	UTILITY-PHONE/INTERNET	\$ 421.54
SAPP BROTHERS	BULK FUEL	\$ 1,555.50
SHERLOCK PLUMBING	FLOOD-REPAIR VALVE LAGOON	\$ 345.00
TEAMSTERS LOCAL 554	JULY UNION DUES	\$ 131.00
TRIPLE C PEST CONTROL	MOSQUITO SPRAYING JULY	\$ 275.00
VERIZON	WIRELESS COMMUNICATIONS	\$ 132.87
WICKED GRAPHIX LLC	CAMPGROUND SIGNS	\$ 374.50
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 13,560.66
	CLAIMS TOTAL	\$ 51,054.91
	GENERAL FUND	\$ 33,602.09
	ROAD USE TAX FUND	\$ 4,230.54
	DEBT SERVICE FUND	\$ 3,825.87
	2024 FEMA DISASTER FUND	\$ 2,416.30
	WATER FUND	\$ 3,739.00
	SEWER FUND	\$ 3,241.11

**RECEIPTS**

GENERAL	\$ 113,660.83
ROAD USE	\$ 8,175.08
EMPL BEN	\$ 141.93
LOST	\$ 9,862.89
DEBT SVS	\$ -
FEMA	\$ -
WATER	\$ 17,387.90
WATER DEP	\$ 130.97
SEWER	\$ 746.58
SEWER LN	\$ -
TOTAL:	\$ 150,106.18