

**CITY OF MERRILL, IOWA
OCTOBER 16, 2023, REGULAR MEETING MINUTES**

1. CALL TO ORDER: Mayor Norgaard called the meeting to order at 7:00 pm. The pledge of allegiance was led by Mayor Norgaard. Council members present: Conley, Hoyt, Held, Pierson, and Dice. Also, present Attorney P. Murphy.
2. APPROVE AGENDA: Motion by Conely to approve the agenda, seconded by Held, all aye, motion carried.
3. APPROVE CONSENT AGENDA: (a) *Minutes from 9/18/2023*: Motion by Hoyt to approve consent agenda, seconded by Dice, all aye, motion carried.
4. APPROVE SEPTEMBER 2023 TREASURERS REPORT: Motion by Conely to approve the September 2023 Treasurers Report, seconded by Pierson. Roll call vote, ayes: Conley, Dice, Held, Hoyt, Pierson. Nays: None. Motion carried.
5. APPROVE PAYMENT OF BILLS: Motion by Pierson to approve payment of bills, seconded by Conley, all ayes, motion carried.
6. PUBLIC FORUM: (a) *D. Wankum*: Concerns regarding bike trail and water overflowing culvert-Public works department to follow up. (b) *T. Tschampel*: Question regarding shooting range-Police Department to address. (c) *K. Jurgenson*: Question regarding process for dog bite report-Mayor Norgaard to follow up with city attorney on matter.
7. DEPARTMENT REPORTS: (a) *City Clerk*: Will be working on budget timeline and currently enrolled in budget courses; city hall will be closed during these training times. (b) *Fire/EMS*: 13 calls, 5 of which were unable to respond to due to lack of personnel. Working on department by-laws. Possible EMT course this winter. purchased a new tablet for Ambulance Dept. (c) *Library*: nothing to report. (d) *MCB Committee*: Planning on being present for Trunk or Treat, signing for festival of trees, looking forward to the Christmas lighting contest and looking into solar lighting power grants. (e) *Maintenance*: Plywood trail updates. (f) *Police*: 31 Citations and 9 Calls. \$2,499.83 Fine money received for Sept.
8. UNFINISHED BUSINESS: (a) *Surplus Land discussion and possible motion*: Motion by Held to amend previous motion for the Commercial zoning of three (3) 15,000 sq. ft. parcels in the S.E ¼-N.E. ¼ of Section 10-91-46 and move to have the three (3) parcels zoned residential, seconded by Conley. Roll call vote, ayes: Conley, Dice, Held, Hoyt. Nays: Pierson. Motion carried.
(b) *Reserve Officer discussion and possible motion*: Motion by Pierson to Hire a reserve officer, seconded by Held, roll call vote, ayes: Conely, Dice, Held, Hoyt, Pierson. Nays: none. Motion Carried. Motion by Conley to Hire Jesse Christensen for the reserve officer position with the details of pay and such to come forward, seconded by Hoyt. Roll call vote, ayes: Conley, Dice, Held, Hoyt, Pierson. Nays: None. Motion Carried. (c) *Consider and Approve 2024 AG Land lease renewal contract for Collin Hoops with provisions*: Motion by Held to approve 2024 AG Land lease renewal contract to include additional provision, seconded by Conley. Roll call vote, ayes: Conley, Dice, Held, Hoyt, Pierson. Nays: none. Motion carried.
9. NEW BUSINESS: (a) *Discussion and possible motion regarding surplus land purchase by Mike Pippett*: Discussion was made regarding surplus land purchase for the use of a garage placement for storage of equipment for his business. The surplus land discussed is to be zoned residential, Conley and Hoyt to investigate other possible options for commercial use, no decisions were made at this time. (b) *Discussion and possible motion regarding SBA contract*: Discussion regarding terms of the contract, further information requested. No decisions were made at this time. (c) *Consider resolution to include delinquent fees for campground renters*: Motion by Conley to approve the enforcement of tow-stickers for campers after the 2nd day of delinquency, seconded by Pierson, all ayes, motion carried.
10. OTHER BUSINESS: (a) *Consider/Approve Building Permits*: Motion by Conley to approve building permit for 234 4th St (Shed) Seconded by Pierson, all ayes motion carried.
11. Motion by Conely to adjourn, seconded by Hoyt, all ayes, motion carried. Meeting Adjourned at 9:15 p.m.

Angela Gray, City Clerk/Treasurer

Bruce E. Norgaard, Mayor

CITY OF MERRILL - 608 MAIN ST, MERRILL, IA
 SEPTEMBER 2023 RECEIPTS/DISBURSEMENTS

DISBURSEMENTS

ACCESS PAYMENT	MONTHLY CC SERVICE FEE	\$10.00
ACS	LAB TESTING FEES	\$245.78
AGRIVISON EQUIPMENT	AM144300 -MIRROR	\$225.08
BOMGAARS	MITER SAW/STAND	\$1,513.90
BRYTON MARTIN	EMT LICENSE RENEWAL	\$25.00
CASEY'S BUSINESS CARD	FUEL -PD/FD/AMB	\$514.62
CENTRAL INSURE	JOHN DEER MOWER PREM DIFF	\$54.00
CHASE CARD SERVICES	MISC CC PURCHASES	\$2,190.49
DIESEL SPECIALTIES INC	2009 FORD E450 SERVICE	\$428.99
DNR	WATER PERMIT ANNL FEE 2024	\$116.50
DONITA SEILER	BALLROOM DEP REFUND	\$100.00
EAKES OFFICE SOLUTIONS	COLD PACKS	\$29.26
ELECTRIC PUMP	DWYER PRESSURE TRANSDUCER	\$979.92
ELECTRONIC ENGINEERING	PD-SHOTGUN MNT UPGRADE	\$99.35
GREAT IA TREASURE HUNT	UNCLAMIED PROP UB 240001	\$89.99
GROUND EFFECTS	TREES	\$2,414.85
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$487.33
IOWA INFORMATION	LEGAL PUBLICATION 08/21/23	\$110.71
IOWA ONE CALL	UNDERGROUND LOCATOR FEE	\$29.00
IOWA STATE BANK	FIRE TRUCK PAYMENT	\$2,709.81
IOWA WORKFORCE	QTR 3 2023 UNEMPLOYMENT	\$37.03
MAGAZINE SUBSCRIPTION	LIBRARY MAGAZINE SUB	\$377.21
MIDAMERICAN ENERGY	UTILITY GAS/ELECTRIC	\$3,700.75
MOTOROLA SOLUTIONS	POLICE CHARGER RADIO	\$3,370.50
MURPHY COLLINS MCGILL	LEGAL FEES	\$645.00
OC SANITATION	GARBAGE SERVICE AUGUST	\$3,826.88
PAUL'S TREE SERVICE	TREE TRIMMING SVS	\$8,400.00
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PLY CO SOLID WASTE	LANDFILL FEES SEPT	\$3,275.79
PREMIER COMM	PHONE/INTERNET	\$408.11
QUALITY AUTOMOTIVE	PD-FORD EXP REPAIRS	\$452.88
R-COUNTRY COMPUTERS	PD-LAPTOP MAINT	\$148.00
REDS PRINTING CO	CAMPING REG FORMS	\$76.35
SAPP BROTHERS	BULK FUEL	\$446.52
SUBSURFACE SOLUTIONS	GPS MAP PORTAL YRLY SUB	\$360.00
VERIZON	WIRELESS COMMUNICATION	\$132.79

RECEIPTS

GENERAL	\$42,728.20
LIBRARY	\$2,278.80
AMB	\$17.62
POLICE	\$3,458.01
FIRE DEPT	\$5,286.13
PARKS	\$10,465.00
EDC	\$0.00
ROAD USE	\$11,217.57
EMPL BEN	\$1,956.95
LOST	\$10,164.93
WATER	\$19,178.68
WATER DEP	\$180.95
SEWER	\$27,337.93
TOTAL:	\$134,270.77

LIABILITIES:	FICA, IPERS, UNION, TAXES, GRP INS	\$19,784.35
	PAYROLL WAGES:	\$15,698.40
	CLAIMS TOTAL	\$74,631.20
	GENERAL FUND	\$50,253.90
	AMERICAN RESCUE FUND	\$3,370.50
	ROAD USE TAX FUND	\$5,664.66
	DEBT SERVICE FUND	\$3,825.87
	WATER FUND	\$6,037.62
	WATER DEPOSITS FUND	\$89.99
	SEWER FUND	\$5,388.66