

City of Merrill
Council Meeting
Monday, November 18, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

A regular meeting of the Merrill City Council was held November 18, 2024. Mayor Norgaard called the meeting to order at 7:00 pm followed by the pledge of allegiance. Council members present: Conley, Held, Hemmelman, Rieken. Absent: Hoyt. Also, present: Attorney Patrick Murphy, Pat Gray, and Ray Eickholt.

APPROVE AGENDA: Motion by Held to amend the agenda to add City financial software discussion with possible motion to New Business, seconded by Conley, all aye, motion carried.

APPROVE CONSENT AGENDA Minutes from 10/21/2024 Motion by Hemmelman, seconded by Held, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: None. Motion carried.

APPROVE TREASURER’S REPORTS FOR 10-2024: Motion by Conley, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: none. Motion carried.

APPROVE CLAIMS LIST DATED 11-18-2024: Motion by Held seconded by Rieken, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: none. Motion carried.

DEPARTMENT REPORTS (a) City Clerk: presented the council with the budget calendar and updates on periodic exam. **(b)** Fire/EMS: eight calls. Looking for new members. **(c)** Library: Book circulation:194 in-house, 188 online, and 182 visitors with \$12.05 in misc. revenues. Still looking for a Board Member. Upcoming events may include decorating cookies with Santa. **(d)** MCBC: Home Christmas lighting contest with prizes going to “Holiday Spirit” and “Griswold.” Tree decorating at Pioneer Village. Upcoming fundraiser 1/8/25 and 2/8/25 **(e)** Maintenance/Public works: Looking for seasonal mowers for the upcoming season. **(f)** Police: 90-traffic citations, 5-arrests, 10-charges, 7-civil code enforcements. Having laptop issues, looking into pricing for replacement. J. Christensen certification paperwork submitted to ILEA for review.

UNFINISHED BUSINESS: Maintenance Building: Motion by Hemmelman, to accept construction loan rate at 5.95% from Iowa State Bank, seconded by Conley, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: None. Motion carried. Lagoon Repairs: Waiting on estimate to proceed with FEMA mitigation.

NEW BUSINESS: IA DOT US HWY 75 AGREEMENT NO. 2025-04-040 motion by Held, seconded by Conley, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: none. Motion carried. CY2026 “MidAmerican Trees Please Grant” \$1000 matching funds: Motion by Hemmelman, seconded by Rieken, all aye, motion carried. **RESOLUTION NO. 2024-23** Authorizing the City Clerk to Certify Liens for Unpaid Utilities and/or City Service Fees: motion by Held, seconded by Hemmelman, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: None. Motion carried. Mayoral appointments for the Union bargaining committee to include R. Hoyt, V. Hemmelman, B. Norgaard, Attorney P. Murphy to lead the meeting, and A. Gray, city recorder. Motion by Conley, seconded by Rieken, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: none. Motion carried. Discussion regarding other options for financial software. Motion by Held to proceed with acquiring quotes and to proceed in the direction the clerk seems fit but not to exceed the Bayon quote, seconded by Conley, roll call vote: ayes: Conley, Held, Hemmelman, Rieken. Nays: none. Motion carried. Motion by Conley to adjourn, seconded by Hemmelman. Meeting adjourned at 8:26 pm.

CLAIMS LIST NOVEMBER 18, 2024

IOWA STATE BANK	FIRE TRUCK LAON PMT	1,346.35
IOWA STATE BANK	FIRE TRUCK LOAN-EXTRA	1,363.46
CHASE CARD SERVICES	MISC CREDIT CARD PURCHASES	348.58
ACCESS PAYMENT PROC	MONTHLY CC SERVICE FEE	10.00
IOWA DEPT OF REVENUE	WET TAX OCT 2024	33.00
ON THE CLOCK, LLC	TIME CLOCK SUB	24.50
DEPT OF TREASURY/IRS	FED/FICA TAX	2,561.46
IOWA DHS	COLLECTIONS SVS	567.22

FIREFLY RESERVATION	RESERVATION FEES OCT	101.50
MIDAMERICAN ENERGY CO	UTILITY-GAS/ELECTRIC	3,681.17
CERTIFIED AMBULANCE GRP	CLAIMS PROCESSING	14.32
PREMIER COMMUNICATIONS	UTILITY-PHONE/INTERNET	422.51
3D AG SERVICES	MISC SHOP SUPPLIES	150.80
ALTERATIONS BY RHOBIA	PD-PATCHES (5 JACKETS)	50.00
ACS	LAB TESTING FEES	789.95
ANNABELLE BANKS	REFUND: GYM DEPOSIT	100.00
ARDIS BOETGER	DEP REFUND: KISS GYM	100.00
BAKER & TAYLOR	LIBRARY MATERIAL	340.50
CENTRAL INSURANCE	ENDORSE FOR PROPERTY	196.00
CHEM-SULT, INC.	H2O CHEMICALS	1,018.75
DANNY PICK	DEP REFUND: GYM 4/27/24	100.00
EAKES OFFICE SOLUTIONS	KISSINGER SUPPLIES	351.07
ELECTRIC PUMP	LIFT STATION REPAIR	3,224.99
HM CRAGG	YRLY GENERATOR SVS-LIFT STAT	1,122.47
IA DEPT OF PUBLIC SAFETY	QTR JUL-SEP 2024 IA SYSTEMS	600.00
IOWA FIREFIGHTERS ASSN	2025 IFA MEMBERSHIP	336.00
IOWA INFO MEDIA GROUP	PUBLICATIONS 10/2024	262.86
IOWA RURAL WATER ASSOC	MEMBERSHIP DUES 2025	305.00
JESSE CHRISTENSEN	REIMBURES-FUEL EXPLORER	24.00
JURGENS EXCAVATING	SALT SHED RELOCATE	1,200.00
KELLEN EXCAVATING	RIPRAP LAGOON REPAIRS	4,998.00
LACY RICHARDS	REFUND: GYM RENTAL	50.00
MARCUS LUMBER	SALT SHED SUPPLIES	1,046.57
MURPHY COLLINS MCGILL PLC	LEGAL FEES	240.00
OC SANITATION	GARBAGE SERVICE OCT 2024	3,288.63
PLYMOUTH CO SOLID WASTE	LANDFILL FEES OCT 2024	2,931.92
SOOLAND BOBCAT	BOBCAT SUPPLIES	1,738.58
TEAMSTERS UNION #554	UNION DUES NOV 2024	135.00
VAN ROEKEL REPAIR LLC	BACKHOE LOADER TIRE REPAIR	189.13
WAGNER AUTO SUPPLY	HYDRO HOSE	565.87
3E ELECTRICAL ENGINEERING	2x2 FLAT PANEL LIGHTS X 8 (KISS)	373.52
3E ELECTRICAL ENGINEERING	2x2 LED FLAT PANEL LIGHTS (KISS)	261.76
CASEY'S BUS MASTERCARD	FUEL PD	333.26
CASEY'S BUS MASTERCARD	FUEL FD	274.70
	TOTAL ACCOUNTS PAYABLE	37,173.40
	REFUND CHECKS TOTAL	130.54
	PAYROLL CHECKS	5,807.65
	TOTAL CLAIMS	43,111.59
CLAIMS BY FUND		
GENERAL		19,277.17
ROAD USE TAX		6,719.93
DEBT SERVICE		2,709.81
2024 FEMA DISASTER		4,998.00
WATER		3,836.08
SEWER		5,570.60
	TOTAL CLAIMS	43,111.59

OCTOBER RECEIPTS BY FUND

GENERAL	144,352.55
ROAD USE TAX	8,031.39
EMPLOYEE BENEFITS	7,841.18
LOCAL OPTION TAX	10,192.90
WATER	1,802.64
WATER DEPOSITS	131.27
SEWER	458.44

TOTAL RECEIPTS 172,810.37

OCTOBER CLAIMS BY FUND

GENERAL	43,274.45
ROAD USE TAX	65,214.10
DEBT SERVICE	3,825.87
WATER	50,125.86
SEWER	7,275.79

TOTAL CLAIMS 169,716.07